



Sustainability Program Coordinator

Term: One Year Contract with the possibility for extension

Salary: \$25/hr, benefits offered following standard probation period

Deadline for applications: Wednesday, October 27, 2021

Start Date: November 15, 2021 (Negotiable)

Location: Regina or Saskatoon

Agriculture in the Classroom Saskatchewan is a registered charity committed to connecting kids and agriculture through innovative, experiential, curriculum-based programs and resources for K-12 students and teachers. We believe that ag education is a critical foundation for empowering informed consumers.

The Sustainability Programs Coordinator facilitates science and career-education programs for middle years and high school students, connecting the provincial science curricula with real-life STEM applications in the ag-industry, especially focusing on ways that science and technology can improve the sustainability of our local and global food systems.

The Sustainability Program Coordinator reports directly to the Programs Manager and will be responsible for a portfolio of education outreach programs focused on middle years and secondary-level sciences and career exploration, undertaking the following duties:

- Coordinate all details for programs within portfolio including logistics and budget management
- Develop and maintain strong relationships with partner organizations, presenters, and teachers
- Identify and recruit suitable presenters and industry representatives for program participation
- Facilitate programs and presentations in various locations within the province (travel required)
- Promote programs to teachers and other stakeholders
- Clearly communicate program details with teachers and presenters
- Conduct and analyze formal evaluations of programs



- Attend teacher conventions to promote AITC-SK programs and educational resources
- Create and facilitate hands-on presentations at events and in classrooms
- Contribute to the development of innovative, curriculum-based resources
- Participate in program committees, as directed by the AITC-SK Program Manager
- Provide leadership for other AITC-SK staff, agriculture representatives, and volunteers that attend events
- Enhance the public image of AITC-SK among members, partners, educators, students, parents, and the citizens of Saskatchewan.

The ideal candidate:

- Motivated, energetic, creative
- Excellent communication skills, high level of comfort engaging with students and stakeholders with diverse backgrounds and experiences
- Education in environmental or agricultural science
- Awareness of agriculture and experience in the education field are huge assets
- Comfortable with Microsoft applications and general computer use
- Valid driver's license and access to a reliable vehicle for travel within the province

The position will be based from a home office setting in the Regina area or a hybrid home and shared office setting in Saskatoon. Reliable access to a computer and internet connection is required. This position is funded through the ECO Canada Youth Science Horizons Grant, therefore is open to candidates 30 years old and under. Please submit applications to susan@aitc.sk.ca no later than Wednesday, October 27, 2021.

