

Program Coordinator, STEM & Career Programs

Help Saskatchewan students discover where agriculture, innovation and opportunity meet.

Agriculture in the Classroom Saskatchewan (AIRC-SK) is looking for an energetic, organized and relationship-focused **Program Coordinator, STEM & Career Programs** to help students in Grades 7–12 explore the many careers and opportunities connected to agriculture.

This role coordinates and delivers thinkAG Career Expos, Career Case presentations, career fair programming, Biotech Blast and other STEM and career-focused initiatives across Saskatchewan. You will manage the details that make programs successful, facilitate engaging student experiences and help shape how AIRC-SK's STEM and career programming grows over time.

What You'll Do

- Coordinate multiple programs and events from planning through delivery and follow-up
- Manage timelines, registrations, school communications, volunteers, materials, budgets and on-site logistics
- Facilitate Career Case presentations and other student learning experiences
- Recruit, prepare and support agriculture professionals and volunteers
- Build strong relationships with educators, industry partners and subject-matter experts
- Develop and improve engaging, accurate program and session content
- Gather feedback from students, teachers and volunteers to strengthen future programming
- Bring forward ideas and insights that help shape AIRC-SK's thinkAG strategy and future STEM and career initiatives

What You Bring

You are a confident communicator, capable organizer and practical problem-solver who enjoys turning ideas into well-run, engaging experiences.

The ideal candidate will bring:

- Education or experience in agriculture, STEM, education, career development, youth programming or a related field;
- Experience coordinating programs, events, presentations or learning experiences;
- Confidence engaging with youth aged 12–18 in classrooms, career fairs and large-group settings;
- Strong presentation and facilitation skills, with the ability to make information relevant and engaging;
- Excellent organization and attention to detail, with the ability to manage several programs and deadlines at once;
- Sound judgment and the ability to anticipate challenges, solve problems and adjust plans quickly;
- Strong written and verbal communication skills;
- The ability to build positive relationships with educators, volunteers, industry professionals and community partners;
- Initiative and the ability to manage work independently while contributing to a collaborative team;
- Comfort using online systems to manage registrations, communications, schedules, surveys and reporting; and
- A genuine interest in agriculture and enthusiasm for helping young people discover future possibilities.

A combination of education and relevant experience will be considered. Knowledge of Saskatchewan agriculture and experience working with schools, youth or volunteers would be valuable assets.

French language skills are considered an asset.

Travel Requirements

Regular travel throughout Saskatchewan is required to deliver programs and support schools, volunteers and partners. Some early mornings, evenings and overnight travel will be required, particularly during busy program seasons.

A valid driver's licence and access to a reliable vehicle are required.

Why Join AITC-SK?

At Agriculture in the Classroom Saskatchewan, we create meaningful learning experiences that help students understand agriculture, food and the people, technology and careers behind them.

You will join a creative and supportive team, see your work come to life across the province and help students discover careers they may never have imagined.

Position: Full-time, permanent

Location: Ideally Saskatoon-based

Salary: \$52,000 – \$62,000 plus comprehensive benefit plan

Start date: As soon as possible

Application deadline: August 14, 2026

How to Apply

Please submit your résumé and cover letter to careers@aitc.sk.ca

We thank all applicants for their interest. Only candidates selected for an interview will be contacted.